

Customer: _____ CQE: _____

Machine name: _____ Serial NO: _____

Service items: Installation Training Other

Details of service:

Items	Decription	Accessment	
1		<input type="checkbox"/>	<input type="checkbox"/>
2		<input type="checkbox"/>	<input type="checkbox"/>
3		<input type="checkbox"/>	<input type="checkbox"/>
4		<input type="checkbox"/>	<input type="checkbox"/>
5		<input type="checkbox"/>	<input type="checkbox"/>
6		<input type="checkbox"/>	<input type="checkbox"/>

Significant parameter to be confirmed

Serial no.	Details	Way to check/tool	Qualified(√/×/Na)
1			
2			

The operator and technician master the use or not OK

Signature by customer:

Date:

Comments

Running status: Excellent good OK NOK

Training: Excellent good OK NO

Service attitude: Excellent good OK NO

Skill : Excellent good OK NOK

Customer satisfaction: 5 4 3 2 1 *Note: 5→1 Pefect→Terrible*

Other comments (Issues or special requirements) :

We confirm that HACINT has already finish the installation,ajustment and training according to the requirements and we agree to accept the machine.

Signature: _____ Stamp: _____

Date:

1. Documentations: CQE (Write) →Customers (Confirm)→Sales (Confirm)→CQE (Archive) →MAG Dept.

Note: (Save) .

2. After the form is retrieved, it needs to be passed electronically or in paper form to the sales department as a basis for sales confirmation.

3. The paper version of this form is kept for 2 years, the electronic version is kept for 15 years, and the filing period is one month.